

SAMPLE
BOARD MEMBER COMMITMENT PLEDGE

I, _____, recognizing the vital responsibility I am undertaking in serving as a member of the Board of Directors of the XYZ HOA, I hereby pledge to carry out in a trustworthy and diligent manner the duties and obligations of my role as a Board member.

MY ROLE:

I acknowledge that my primary role as a Board member is (1) to understand, support and ensure fidelity to the XYZ HOA mission and vision, and (2) to carry out the functions of the office of Board Member and/or Officer as stated in the Bylaws.

My role as a Board member will focus on the development of the broad policies (e.g., long term vision, overall financial philosophy, etc.) that govern the implementation of institutional plans and purposes.

MY COMMITMENT:

I will exercise the duties and responsibilities of this office with integrity, fidelity and care.

I PLEDGE TO:

- Maintain a good working relationship with other Board members.
- Keep up to date on the organization's major programs and services.
- Follow trends and important developments in the HOA and substantive field of interest. Educate myself about the needs of the constituents I serve.
- Act knowledgeable and prudently when making recommendations.
- Recommend qualified individuals with relevant skills and experience as possible nominees for the Board.
- Prepare for and participate at board and committee meetings.
- Participate in the strategic planning process.
- Willingly volunteer and use my special skills to further the organization's mission and vision.
- Complete all assignments in a timely manner.
- Listen respectfully to other's points of view.
- Take advantage of opportunities to enhance the organization's public image by periodically speaking to leaders in the community about the work of the XYZ HOA.
- Respect the confidentiality of the Board's Executive sessions.
- Speak for the Board or XYZ HOA only when authorized to do so.
- Suggest agenda items for future Board and committee meetings.
- Aid and advise the president when my help is requested.
- Avoid burdening the staff with requests for special favors.
- Ensure that any communication with the Community Manager does not undermine the relationship between the Board and the Manager.
- Avoid, in fact and perception, conflicts of interest that might embarrass the Board or organization, and disclose to the Board, in a timely manner, any possible conflicts.

If, for any reason, I find myself unable to carry out the above duties as best as I can, I agree to resign my position as a Board member/officer.

BOARD MEMBER SIGNATURE

DATE

